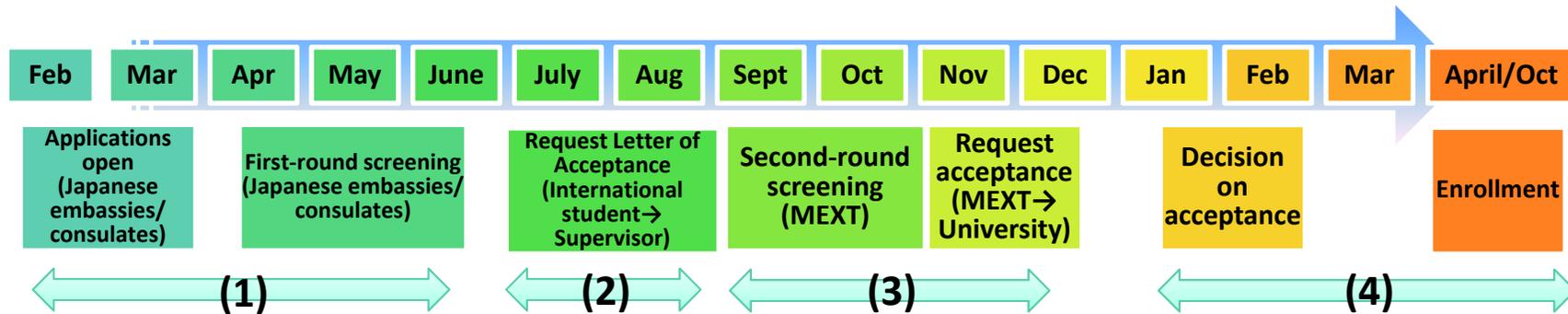




1. Embassy Recommendation (Research Student)



(1)

- The process from soliciting applications through to the first-round screening is carried out entirely by [Japanese diplomatic missions overseas \(embassies/consulates-general of Japan\)](#).

• Those wishing to be accepted as government-sponsored international students apply to the **Japanese diplomatic mission** in their country of residence and undergo first-round screening (screening of documents, written examination, interview).

*For further details, please ensure that you check with your nearest embassy or consulate. [A list of Japanese embassies and consulates can be found here.](#)

(2)

- Those successful in the first-round screening must directly contact their preferred **supervisor**, typically by late August.
- If willing to accept them, the university will issue a Letter of Acceptance.
- The **Student Affairs Section** will submit a copy of the Letter of Acceptance to the **International Student Exchange Division.**

*Please contact the Student Affairs Section about obtaining a Letter of Acceptance.

(3)

- **MEXT** carries out second-round screening of those who have obtained a Letter of Acceptance (candidates).
- MEXT typically issues final acceptance requests to universities in late November or thereabouts. (Universities reply to MEXT in early December)

*The university's internal confirmation process is as follows: **International Student Exchange Division** → undergraduate/graduate school **Student Affairs Section** → **Supervisor.**

(4)

- MEXT checks the responses from universities about whether or not the candidates can be accepted and diplomatic missions overseas notify each candidate of the result of their application for government sponsorship.

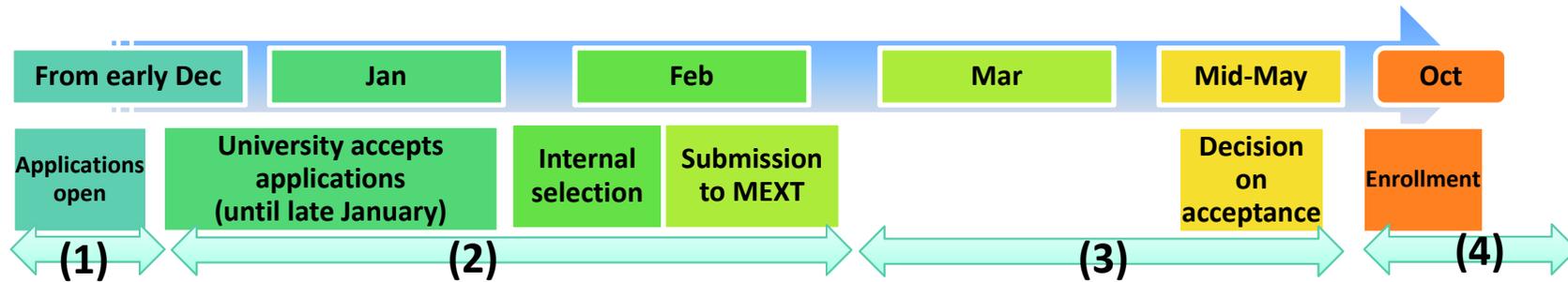
• Candidates enroll as research students or degree-seeking graduate students in April or October.

*Students whose Japanese proficiency is not adequate will be required to take the Japanese Intensive Course of Study at the International Student Center for six months before being assigned to the relevant graduate school.

*Research students who wish to advance to a regular degree course must apply to extend their scholarship period.



2. University Recommendation (Research Students)



(1)

- MEXT typically notifies universities that it is soliciting applications in late November or thereabouts.
- In response, the **International Student Exchange Division** notifies the **Student Affairs Section** of each undergraduate/graduate school that applications are open (internal notification).

(2)

- The quota for recommendations is set each academic year, so the Government-sponsored International Student Selection Committee screens the application forms submitted by each undergraduate/graduate school and then makes its recommendations to MEXT.
- The number of applicants that the university can recommend each year is typically around 10.

(Reference)

Documents for submission by the (intended) supervisor

- Recommendation Form
- Comprehensive Academic Report

*Forms may change from time to time, so we recommend that you refer to the form for the previous academic year when preparing the necessary information.

(3)

- MEXT carries out screening and notifies universities of the results in mid-June or thereabouts.
- If the application needs to be withdrawn after acceptance, this fact must be reported to the International Student Exchange Division without delay.

*Applications from the school in question for the following academic year may be deferred, depending on the reason for withdrawal.

(4)

- Candidates enroll as research students or degree-seeking graduate students in October.
- *Research students who wish to advance to a regular degree course must apply to extend their scholarship period. (See Extending the Scholarship Period (Application for Extension))

*The schedule may vary somewhat from one academic year to another. Please make sure to check the notification.